



Script for Timer

(The TMod/TT Master/GE to invite the timer before each of their sessions to give the timing guidelines)

[Stand up]

Mister (Madam) Toastmaster, Fellow Toastmasters, and Guests

As Timer, my duty is to time prepared speeches, Table Topics speeches, and Speech Evaluations during this meeting.

[Demonstrate the following.]

- .. When a speaker reaches the minimum time allotted, I will display the green card.
- .. When a speaker reaches the midpoint of time range allotted, I will display the yellow card.
- .. When a speaker reaches the end of his speaking time, I will display the red card.

The speaker has 30 seconds grace time before the green or after the red card is displayed to end the speech in order to qualify for the vote.

I will report qualifying times when called for.

Mister (Madam) Toastmaster

Table Topics Timing

The time allotted is 1 to 2 minutes

The speaker has to speak for a minimum of 1 minute.

I will display the green card at 1 minute

The yellow card at 1 min 30 secs (or 1 and a half minute)

And The Red card at 2 mins.

The speaker has 30 secs grace time after the red card is displayed to end the speech and qualify for the vote.

Evaluation Timing

The timing for the Speech Evaluator is 2 to 3 minutes

I will display the Green Card when the speaker reaches 2 minutes

The yellow card at 2mins 30 secs and the Red at 3 mins.

The speaker has 30 secs grace before the green or after the red card to end the speech to qualify for the vote.