



DISTRICT 98

#Celebrating10YearsOfSuccessfulYou

District 98 Club Coach Assignment

To assign a Club Coach for a club in your Area, follow these steps:

1. Eligibility Requirements:

- Ensure the club has at least three but no more than 12 members in good standing at the time of appointment.
- The club must not have more than two coaches appointed at one time

2. Appointment Process:

- Club President or Club ExCom Nominate to complete the Club Coach Module and share the Form with District Officer (Area Director /Division Director) seeking Club Coach appointment Club
<https://toastmasterscdn.azureedge.net/medias/files/department-documents/club-documents/930aa-club-coach-agreement.pdf>

- Clubs to identify and recommend Club Coaches for assignment meeting Qualification Criteria.

In case, Club is not able to identify, then Area Director in consultation with Division Director to recommend / identify suitable Club Coach with Club Growth Director. Division Director may reach out to Club Retention Chair to understand the potential interested members for Club Coach.

- Appointment of Club Coach based on qualification and experience of member to undertake the assignment will be finalized by TRIO over email
- Identified Club Coaches to complete the Club Coach Module and share the Form with District Officer (Area Director /Division Director) seeking appointment as Club Coach
- District Director (or delegated PQD or CGD) will communicate to World Head Quarters seeking appointment of Club Coach after the due diligence is done
- Once successfully appointed, Club Coaches can officially assume responsibility

3. Qualifications for Club Coach:

- Be a paid member in good standing with Toastmasters International.
- Not be an existing paid member of the club at the time of appointment, nor for at least six months prior to appointment.
- Have been a member of Toastmasters International for at least one year.
- Have served as a club officer for one annual term or two semi-annual terms.
- Have completed a minimum of a path or an Advanced Communicator Bronze (ACB), or an Advanced Leader Bronze (ALB).

- Have completed the Club Coach Program Training module in Base Camp
- Have undergone training provided by District 98

By following these steps, a Club Coach can be successfully assigned to help rebuild membership and restore quality to the club.

Reference Links

<https://www.toastmasters.org/Membership/Leadership/club-officer-tools/club-management/club-quality/club-coach-program/>
<https://www.toastmasters.org/magazine/magazine-issues/2022/july/club-coach>
<https://www.toastmasters.org/magazine/magazine-issues/2022/july/club-coach-changes>
<https://www.toastmasters.org/footer/faq/Club%20Coach>

Best Regards,

Neha | Sanjan | Anand

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www.district98.org

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